

AMENITIES CENTER RESERVATION FORM

Deer Creek Ranch Homeowners' Association

3755 Capital of Texas Hwy. South # 292

Austin, TX 78704

(512) 441-1041 *** (512) 441-1922 Fax

Email: accesstags@plateaupropertymgmt.com

Website: www.deercreekranch.org

INFORMATION NEEDED:

Name: _____

Address: _____

Daytime Phone #: _____

Evening Phone #: _____

Date of Event: _____

Time of Event: _____

Type of Event: _____

Number of People Attending: _____

Age Range of Kids: _____

Number of Adults Attending: _____

We must receive your information *in writing* 7-10 days in advance of the event you are holding. All events held at the amenities center must be submitted and approved. If your event is approved, a \$50 deposit in the form of a check must be received in our office 1 week before your event. You will then receive the key to the center and a letter of instruction regarding clean-up and deposit return. **Please be aware, if you will be using the pool, a life guard must be present, and will be at your expense. The life guard fee must be paid directly to the life guard on duty at the time of your event.

Please do not write below this line- Office Use Only

ACCEPTED: _____ DENIED: _____ Check # _____

Key Mailed: _____ Key Returned: _____ Check Returned: _____